

THARSTON AND HAPTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at
The Community Building, Holly Lane, Hapton
On 24th July 2024 at 7.00pm.

In Attendance: Mr N Potter (chair)
Mr T Ward
Mr G Bleach
Mr V Blake
Mr A Arber (clerk)

1 members of the public

1. Public Participation

Standing Orders were suspended to allow the public to speak.

District Councillor Kim Carsok sent no report as she is away in America.

Standing Orders were reinstated.

2. Apologies

Apologies received from David Daniels all agreed

3. Minutes

The minutes of the Parish Council meeting on 12th June 2024 were agreed as a true record of the meeting and were duly signed by the Chair as a true record of the meeting.

Proposer: Nick Potter Second: Tim Ward

4. Declarations of Interest

T Ward for a payment for the Security Camera panel

5. Planning

- **To discuss the Planned Open space**
Nothing to report.
- **Planning Application**
No Planning Applications received

6. Governance

The clerk had updated the following policies including the new NPTS ones and asked we adopt on block as he had sent them round to all councillors and apart from 3, they are only date changes on most

New NPTS Financial Regs
New NPTS Standing orders
New risk assessment
GDPR Policy

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Disciplinary Policy
LGA code of conduct
Bullying policy
Disciplinary Policy
Model publication scheme
Complaints Policy
CCTV Policy
Cover Policies Sheet

Proposed Nick Potter

Seconded Vic Blake

7. Finances

To note receipts in June 2024

SNDC Election payment for cabin use	£250.00
Vat Refund	£2276.26
HMWG Event Donation	£211.25

Payments made at this meeting.

I.	To approve payment of Clerks' salary June 2024	£975.51
II.	To approve payment to Norfolk Pension Fund for Clerks Pension May	£275.54
III.	To approve payment to HMRC for Tax and Ni	£71.40
IV.	To approve payment to Viking for stationery	£119.66
V.	To approve payment to Hutchinson 3g for Sim cards for cameras	£40.54
VI.	To approve Payment to Brownes for Grass Cutting	£390.00
VII.	To approve Payment to T Ward for Security camera panel	£13.09
VIII.	To approve payment for SLCC Annual Subscription	£96.56
IX.	To approve payment to D Ogilvie for WW2 Benches	£3727.20
X.	To note credit card payments	£63.32

XI. To receive the up-to-date financial report.

The clerk reported that the figure at the end of June was £25345.86, and this did not include the receipts detailed above and the balance after today's payments are made is £22,351.09. It is also noted that we have a vat refund to reclaim at the end of July of £623.38

Proposed: Nick Potter

Seconded: Graham Bleach

8. Highways

Highways issues

To be reported

Reported sign on Norwich Road overgrown

Signs on Picton Road missing and dirty

Cross road sign on bayes Lane overgrown

Bungay Road outside Simons Landscaping dirty

Long Stratton Development.

The clerk had obtained detailed maps of this for all the councillors to look at and it is hoping Cllr D Daniels will formulate our responses asap when he returns from his work abroad and it was noted that he had been speaking to Norfolk Homes recently on this subject.

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9. To receive an update on the following current issues and to consider any necessary action.

Tree Warden report

The clerk has purchased the £100 garden centre voucher for our outgoing Tree Warden Ken Grayling, and it will be presented at the upcoming pub night on 13th August.

Footpath issues

FP33 corner of Top Row and proceed along the footpath is very overgrown.

FP 9 runs between 2 parishioner's house is at Hapton Street end, and they have filled in the ditch and a large pipe so Sue is unsure what the works are for, and she will keep an eye on this to see what is happening.

Maintenance

Land Registry needs informing of our ownership of the community project.

It was felt that we are not keeping on top of the maintenance since Gary Bently finished. The chair will look into this and speak with Gary to ascertain what the situation is. It was felt that we should look to employ our own maintenance man in the future to help with all projects. Advert to be placed in the next newsletter. This will be looked at when the budget is sorted in late November early December.

10. To receive an update on the Hapton Community Project and plan events for 2023-2024

The clerk reported that we had been successful in our application for the full funding of £10,000 and he had been notified by District Councillor Kim Carsok that we would receive the monies asap to allow the extra work to be continued with the slide, Tunnel, and handrail. The clerk was thanked for his work on this by all the councillors and the clerk would also send an email to Kim Carsok for her help in securing the grant.

Graham Bleach has sorted out a pump and using our solar power and there was no issues with the water to the new garden. It was asked if we purchase a bowser to pump into and would give us a second site for watering. A discussion also ensued on the hose and Cllr Tim Ward had sourced one on the internet from a company called Hydrosure.

The cost for the hose will be around £100

The cost would be around £100 for the IBC tank.

Proposer: Nick Potter

Secunder: Vic Blake

A meeting was held with Plan to garden regarding a couple of Health and safety issue regarding the possibility of a child falling from the top of the slide. It was proposed that we get our play inspector to check the final works.

The path is finished, and it is the finish for National Trust properties and a question was raised that should put tarmac on top of the finish and it was agreed to look at this in a years' time due to the cost of over £7500.

It was also muted that the rabbits are causing issues, and it was wondered if we speak to redwings on the rabbit warren to see if they could help.

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11. To discuss the latest pylons Information

Jenna and David were thanked for their work on the council's submission and the clerk has submitted this including sending it to our new local MP too.

12. To discuss Parish Projects.

- **Newsletter.**
The new summer newsletter has been finished and was checked by Cllr Tim Ward and all looked good and has gone to print and we hope to have the completed print by end of next week at the latest.
- **SAM Machines.**
The clerk reported that he had not yet received the data from Long Stratton but had emailed asking why not as it has been 2 months now. Our Sam machine will be downloaded in time for the sept meeting both have new charged batteries and adjust the one in the street.
- **Tharston Phone Box**
The clerk has contacted the management company on this and still awaits their reply as many people that attended the recent election at the cabin hoped it would be done soon.
- **Training**
Nothing to report on this except the clerk is booked on the SLCC National conference and we will need to pay our 3rd share of the costs in the September meeting.
- **Village Hall Fundraising**
Already spoken about.
- **Hapton Phone Box**
Still very full with lots of people using the book and DVD exchange
- **Defib training**
The defib is all sorted and all defibs have been checked and report sent
- **Surveyors land**
No report. Asbestos still not cleared.
- **Neighbourhood watch**
The Police have provided some large neighbourhood watch signs for putting on lampposts and these have been received and are ready to be done with 3 in Hapton and 3 in Tharston. A working group will be set up to do this.
- **Community Orchard**
No report
- **Gov.com emails**
These are now all installed and the clerk has ben informed that Parish online our provider are changing their server at the end of July they will do the upgrade and we may need to make a small change to our system
- **Dog mess in the village**
There is still an issue with this problem and questions were raised what else we can do to stop this problem. It was felt we had a serial offender is still not picking up after his dog messes which was worrying, and this will and should be reported to South Norfolk.
- **Tharston Fete**
The clerk reported that he has applied for the TEN and it has been approved and he will await the Tharston Fete organisers for the date to collect the items required form the cabin nearer the date of the fete

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- **VE Day celebrations**
The clerk had provided Cllr T Ward with the latest clerk magazine that featured the VE day celebrations article, it was proposed that we purchase a VE 80th Lamp of peace at a price of £55 including vat
Proposed: Tim Ward Seconded: Vic Blake
It was agreed to hold a pub night on Thursday 8th May 2025 with a procession at 9.30pm with anyone involved that wants to attend and bring your own food and drink. It was suggested we start talking to people now regarding our event. Tharston scouts could be involved too.

13. Hedgehog Highways and grass cutting on meeting house field

Oli had cut the grass as requested and as, yet no more complaints had been received
Take off the agenda

14. To receive a report from speed watch group

The group recently met, and it was a good event as a few people were found to be over the limit and the report was submitted to the police as normal.

15. Green Initiatives and initiatives (moving forward) including the recycling and Biodiversity policy

- **Biodiversity Policy**
Nothing to report
- **Green recycling for blister packs and razor**
The clerk had contacted both churches on this subject and Tharston church had turned down our request and we have yet to hear back from Hapton Church so the item will be deferred to the September meeting awaiting Hapton Church response

16. Public Participation

No public participation.

To receive items for the next agenda.

Blister packs

Parish partnership

Meeting finished at 8.10pm

Next Parish Council Meeting is Wednesday 18th September 2024 at 7pm
at Hapton community cabin.

There being no further business the meeting closed at 8.34pm.